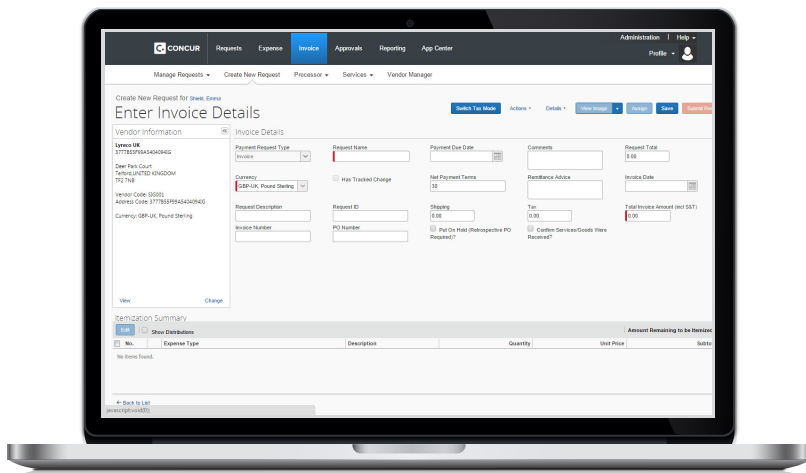# Speed up your invoice processing, without any hassle.

Concur® Invoice improves your invoice processes and eliminates piles of paper, but that's only part of the story. Concur's complete spend management platform provides a single, powerful end-to-end solution for pre-approval and ongoing management of your invoices, expenses and other spending. Concur Invoice gives you actionable insight on your organization's spend before, during and after it occurs. Finally, your staff can stay on top of payment due dates and supplier invoices get processed promptly. Easy-to-use reports and dashboards also help you identify opportunities to better manage your bottom line.

Get a handle on the numbers. All of them.

Consolidate spend from invoices, travel and other expenses to give you forward-looking, actionable insight as it happens.

Turn paper piles into predictable cash flow.

Efficiently manage your spend—from authorization to supplier payment—empowering your team to more accurately predict and manage cash flow.

Grow your business without scaling staff.

Robust workflow puts power in the hands of buyers and approvers, freeing employees to focus on what matters most.

Concur Invoice is a cloud-based platform available 24x7. It's easy to understand, makes the spender's part of the process easier to capture—giving your organization better visibility into your actual spend.

Complete spend management on your terms

Concur Invoice is more than just automation. When leveraging the full Concur platform, the user experience is consistent throughout and will help your organization gain control over your spending—from the initial purchase request and invoice capture all the way through to vendor payment.

Speed purchases, but keep control

Give employees a simple, intuitive way to request purchases. Requests are validated against corporate purchasing policies and routed for approval. Once approved, a purchase order can be generated and sent to the supplier.

Quick, flexible invoice capture

Capture invoices in the method right for your business including accepting e-invoices, using OCR technology to save your staff time processing paper invoices, or outsourcing all the work of handling paper invoices entirely to Concur.

Keep approvals controlled and moving

Robust workflow options allow for several levels of approval, complex coding and allocations across departments. And new suppliers can be added while the invoice progresses through the approval cycle to keep the process moving.

Keep all of your approvers connected while on the go

Review and approve invoices whenever and wherever necessary via a mobile app designed specifically for iPhone, iPad, Android and BlackBerry devices, ensuring they are queued for payment in a timely manner.

Better manage your money

Pre-defined reports, dashboards and key metrics help you and your team analyze your invoice processes and identify opportunities to negotiate better deals with top vendors. Full visibility allows you to pinpoint problem areas to more effectively manage your company's cash position.

Invoice payment is easier than ever

Approved invoices are automatically posted to your ERP system, providing control and complete visibility into your company's spending . Payments can be easily held at any point and your cash flow can be maximized by leveraging corporate card payment terms and charge volume benefits.

About Concur

Concur, a part of SAP, is the leading provider of spend management solutions and services in the world, helping companies of all sizes transform the way they manage spend so they can focus on what matters most. Through Concur's open platform, the entire travel and expense ecosystem of customers, suppliers, and developers can access and extend Concur's T&E cloud. Concur's systems adapt to individual employee preferences and scale to meet the needs of companies from small to large.

Learn more at **www.concur.com.hk** or **www.concur.com.sg**

CONCUR®